

Request for Proposals

Program Evaluation: Emergency Women's Shelter

A program of, Awo Taan Healing Lodge Society

Closing Date: May 19, 2017

Awo Taan Healing Lodge Society (Emergency Women's Shelter)

Our mission is to provide services to families from all cultures who are fleeing family violence. We provide a broad continuum of support services guided by traditional indigenous knowledge and practice. Awo Taan Healing Lodge has been in existence since 1992, located in Calgary, Alberta.

Emergency Women's Shelter Program

Awo Taan Healing Lodge is a 32 bed emergency shelter for women and children fleeing violence. The shelter operates 7 days per week and offers a full range of services including, a 24 hour crisis line, emergency shelter, transportation, crisis intervention, child support and child care, and cultural support programming with Indigenous elders. www.awotaan.org

The Program Evaluation

Awo Taan Healing Lodge Society is seeking an external evaluator to carry out a program evaluation to inform planning and program delivery. Reasons for an evaluation include the following factors:

- Awo Taan has been in existence since 1992. We have grown and changed significantly and there has been no evaluation process.
- The women's shelter program is unique framed within Indigenous traditions and knowledge blended with western methodology.
- We need to ensure we are meeting the needs of the clients in a way that supports the individual, psychological, spiritual, emotional and physical needs.
- We need to ensure that our resources are being used in the most strategic and effective ways.
- We need to ensure that women and children who come to stay at the shelter have their needs met for child support, program support, housing support and advocacy.

Components of the Program Evaluation

- Literature and document review of materials related to violence against women and in particular indigenous women.
- Environmental scan of relevant stakeholders, clients/families, service providers, partners and policy makers.
- Development of evaluation tools and instruments.
- Data collection through key informants and focus groups.
- Data analysis and reporting internal and external.
- Work with designated Awo Taan staff for input, feedback and guidance.
- Identify trends and future impact that Awo Taan should respond to.

Deliverables

A detailed work plan outlining methodology, key activities and timeframe.

A preliminary draft report

A final evaluation report to include:

- An executive summary
- A full report describing the methods and findings.
- Strategic recommendations for future plan, programming and delivery.

The evaluation is expected to be complete by December 15, 2017

Budget

The budget is 25,000.00 including all expenses, fees and disbursements.

Proposal Requirements to include

- Must demonstrate comprehensive understanding of Indigenous women's experiences.
- Background information about the consultant or consulting team.
- Evaluations consultant has produced.
- An overview of the consultant's understanding of the work desired.
- A description of methodology to be uses.
- Work plan, key activities, timelines and deliverables.
- A budget.
- Provide at least 2 references

Please submit by May 19, 2017 to:

Josie Nepinak, Executive Director, Awo Taan Healing Lodge Society

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